



SHERRY WITT

KNOX COUNTY CLERK

"Dedicated to Serving You"

To
Glenn Jacobs
County Mayor

County Clerk

Period Ended

April 2024

Glenn Jacobs
County Mayor of Knox County, Tennessee

In compliance with the appropriate sections of the Tennessee Code Annotated, I respectfully submit the report of my office for the month ending 04/30/2024.



Sherry Witt, County Clerk

STATE OF TENNESSEE
COUNTY OF KNOX

Personally, appeared before me, in the county aforesaid, Sherry Witt, County Clerk of said county, who makes oath in due form of law that the foregoing report is full, true, and correct to the best of her knowledge and belief.

Sworn and subscribed to before me this 8th day of May, 2024



Notary Public

My Commission Expires

04/05/2025



County Clerk
Bank Reconcilations
FirstBank
April 2024

Per Bank Statements:

FirstBank - Main Account	\$ 4,045,591.18
FirstBank - State Account/Credit Cards	\$ 6,390,207.60

Total Per Bank Statements	<u>\$ 10,435,798.78</u>
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Add Deposits in Transit FirstBank - Main Account:	Total	<u>252,754.18</u>
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411 checks outstanding as of 4/30/2024	<u>\$ 222,625.06</u>
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Total	<u>222,625.06</u>
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Balance per County Clerk's Books	<u>\$ 10,465,927.90</u>
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County Clerk
Assets and Liabilities
April 2024

Assets	Beginning Balance 4/01/2024	Debits	Credits	Balance As of 4/30/2024
Cash on Hand	10,472.94	6,023,328.08	6,023,320.33	10,480.69
FirstBank	4,441,512.20	8,385,768.18	8,751,560.08	4,075,720.30
FirstBank	5,782,229.45	3,107,978.15	2,500,000.00	6,390,207.60
Credit Card Receivables	584,383.63	3,172,075.67	2,947,160.46	809,298.84
Total Assets	10,818,598.22	20,689,150.08	20,222,040.87	11,285,707.43

Liabilities	Beginning Balance 4/1/2024	Debits	Credits	Balance As of 4/30/2024
Due to State	5,107,269.13	5,401,611.29	5,667,440.89	5,373,098.73
Due to County	2,366,130.83	2,560,035.35	3,090,668.25	2,896,763.73
Due to Litigants, Heirs, Others	179,013.47	761,974.36	701,057.21	118,096.32
Due to Out of State Contractors	138,000.00	-	-	138,000.00
Clerk-Fee Commission Account	3,028,184.79	1,209,070.79	940,634.65	2,759,748.65
Total Liabilities	10,818,598.22	9,932,691.79	10,399,801.00	11,285,707.43

**County Clerk
Fee Account
April 2024**

Clerk's Fee Account

Beginning Balance 4/1/2024 **3,028,184.79**

Additions: **926,796.66**

Passports	45,138.00
Interest	45,436.94
EIVS	9,405.00
Mail Fee	30,937.30
Marriage License	4,562.50
Business License	14,205.00
Miscellaneous Receipts	7,732.66
Renewals	81,493.00
Titles	152,415.00
State Payment Business Taxes	153,054.96
State Payment Title Printing	28,270.00
Clerk Fees Driver License	17,504.00
Clerk Percent Fees-County/State	265,965.05
Returned Checks funds received	15.00
Earmarked funds received-Computer Equip	13,849.25
Earmarked funds title fee-Motor Vehicle	56,037.00
CAC/VMC/KnoxWorx/CONNECT/KARM	776.00

Disbursements: **1,195,232.80**

Knox County-Payroll	322,623.92
Earmarked funds title fee-payroll	28,636.48
TeleCheck Fee	2,250.00
Excess Fees	837,803.99
Returned Checks funds due	-
Mail Fees	821.83
Computer equip/cameras earmarked funds	2,214.57
Receivable CAC/VMC/Knoxworx/CONNECT	792.00
Payment for Positive Pay	90.00
Clerk error	0.01

Ending Balance 4/30/2024 **2,759,748.65**

County Clerk
 Receipts and Disbursements
 Financial Transaction-Due to County-Due to State
 April 2024

	RECEIPTS	DUE TO COUNTY	DUE TO STATE	CLERK FEES
Beer Tax	178,406.63	169,486.30		8,920.33
Marriage License - County	3,650.00	3,467.50		182.50
Wheel Tax	1,521,606.00	1,445,525.70		76,080.30
Hotel, Motel Tax	1,297,880.18	1,271,922.58		25,957.60
Beer Privilege Fee	150.00	142.50		7.50
Beer Fines	2,000.00	1,900.00		100.00
Liquor Privilege Tax	3,650.00	3,467.50		182.50
Helping Schools	139.15	139.15		
Beer Permit Applications	750.00	712.50		37.50
Marriage License - State	5,475.00		5,201.25	273.75
State Premarital Training - Marriage License	17,700.00		17,700.00	
State & Local Sales Tax Autos	2,908,482.70		2,763,058.56	145,424.14
State & Local Sales Tax Boats	175,978.66		167,179.73	8,798.93
MVD Renewals & Registrations	2,319,017.81		2,319,017.81	
Organ Donor	2,568.38		2,568.38	
MFG Home Installation Permits	740.00		740.00	
Totals	8,438,194.51	2,896,763.73	5,275,465.73	265,965.05

County Clerk

Statistical Data on Salaries

April 2024

	Authorized By Salary Suit	Actual
Number of Regular Employees	90	72
Total Salaries, Regular Employees	\$ 484,427.72	\$ 348,785.40
Number of Extra employees	As Needed	7
Total Salaries, Extra Employees	\$ 30,000.00	\$ 9,251.52