



SHERRY WITT

KNOX COUNTY CLERK

"Dedicated to Serving You"

To
Glenn Jacobs
County Mayor

County Clerk

Period Ended

July 2024

Glenn Jacobs
County Mayor of Knox County, Tennessee

In compliance with the appropriate sections of the Tennessee Code Annotated, I respectfully submit the report of my office for the month ending 07/31/2024.



Sherry Witt, County Clerk

STATE OF TENNESSEE
COUNTY OF KNOX

Personally, appeared before me, in the county aforesaid, Sherry Witt, County Clerk of said county, who makes oath in due form of law that the foregoing report is full, true, and correct to the best of her knowledge and belief.

Sworn and subscribed to before me this 7th day of Aug, 2024



Notary Public

My Commission Expires 04/05/2024



County Clerk
Bank Reconciliations
FirstBank
July 2024

Per Bank Statements:

FirstBank - Main Account	4,496,707.10
FirstBank - State Account/Credit Cards	5,829,716.47

Total Per Bank Statements	<u>\$ 10,326,423.57</u>
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Add Deposits in Transit FirstBank - Main Account:	312,387.29
Add Deposits in Transit FirstBank - State Account:	Total
	<u>106,657.25</u>

433 checks outstanding as of 7/31/2024	<u>\$ 47,702.61</u>
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Total	<u>47,702.61</u>
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Balance per County Clerk's Books	<u>\$ 10,697,765.50</u>
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County Clerk
Assets and Liabilities
July 2024

Assets	Beginning Balance 7/1/2024	Debits	Credits	Balance As of 7/31/2024
Cash on Hand	9,700.00	6,170,740.89	6,173,066.16	7,374.73
FirstBank	5,459,260.91	10,194,403.44	10,892,272.57	4,761,391.78
FirstBank	6,487,675.44	3,448,698.28	4,000,000.00	5,936,373.72
Credit Card Receivables	841,803.33	3,445,455.78	3,388,570.91	898,688.20
Total Assets	12,798,439.68	23,259,298.39	24,453,909.64	<u>11,603,828.43</u>

Liabilities	Beginning Balance 7/1/2024	Debits	Credits	Balance As of 7/31/2024
Due to State	4,943,819.53	5,187,280.31	5,644,251.38	5,400,790.60
Due to County	2,931,293.05	3,090,877.92	3,167,485.98	3,007,901.11
Due to Litigants, Heirs, Others	279,323.64	735,347.95	807,604.13	351,579.82
Due to Out of State Contractors	138,000.00	-	-	138,000.00
Clerk-Fee Commission Account	4,506,187.46	2,671,273.51	870,642.95	2,705,556.90
Total Liabilities	12,798,623.68	11,684,779.69	10,489,984.44	<u>11,603,828.43</u>

**County Clerk
Fee Account
July 2024**

Clerk's Fee Account

Beginning Balance 7/1/2024		4,506,708.45
Additions:		863,401.90
Passports	43,785.00	
Interest	50,741.75	
EIVS	9,070.00	
Mail Fee	36,172.90	
Marriage License	3,275.00	
Business License	5,100.00	
Miscellaneous Receipts	7,295.45	
Renewals	90,287.50	
Titles	141,244.50	
State Payment Business Taxes	29,503.41	
State Payment Title Printing	27,796.00	
Clerk Fees Driver License	19,312.00	
Clerk Percent Fees-County/State	269,244.50	
Returned Checks funds received	2,847.09	
Earmarked funds received-Computer Equip	78,017.80	
Earmarked funds title fee-Motor Vehicle	49,449.00	
CAC/VMC/KnoxWorx/CONNECT/KARM	260.00	
 Disbursements:		 2,664,553.45
Knox County-Payroll	331,618.72	
Earmarked funds title fee-payroll	97,206.79	
TeleCheck Fee	2,250.00	
Excess Fees	2,201,472.09	
Returned Checks funds due	1,171.35	
Mail Fees	1,210.16	
Computer equip/cameras earmarked funds	28,096.04	
Receivable CAC/VMC/Knoxworx/CONNECT	1,092.00	
Payment for Positive Pay	90.00	
Clerk Errors	346.30	
 Ending Balance 7/31/2024		 2,705,556.90

County Clerk
 Receipts and Disbursements
 Financial Transaction-Due to County-Due to State
 July 2024

	RECEIPTS	DUE TO COUNTY	DUE TO STATE	CLERK FEES
Beer Tax	197,973.14	188,074.48		9,898.66
Marriage License - County	2,620.00	2,489.00		131.00
Wheel Tax	1,625,357.00	1,544,089.15		81,267.85
Hotel, Motel Tax	1,290,228.91	1,264,424.33		25,804.58
Beer Privilege Fee	50.00	47.50		2.50
Beer Fines	5,000.00	4,750.00		250.00
Liquor Privilege Tax	3,550.00	3,372.50		177.50
Helping Schools	416.65	416.65		
Beer Permit Applications	250.00	237.50		12.50
Marriage License - State	3,930.00		3,733.50	196.50
State Premarital Training - Marriage License	12,840.00		12,840.00	
State & Local Sales Tax Autos	2,822,112.74		2,681,007.10	141,105.64
State & Local Sales Tax Boats	211,449.18		200,876.72	10,572.46
MVD Renewals & Registrations	2,396,911.10		2,396,911.10	
Organ Donor	1,989.18		1,989.18	
MFG Home Installation Permits	444.00		444.00	
Totals	8,575,121.90	3,007,901.11	5,297,801.60	269,419.19

County Clerk

Statistical Data on Salaries

July 2024

	Authorized By Salary Suit	Actual
Number of Regular Employees	90	73
Total Salaries, Regular Employees	\$ 484,427.72	\$ 358,043.01
Number of Extra employees	As Needed	5
Total Salaries, Extra Employees	\$ 30,000.00	\$ 8,391.37