



SHERRY WITT

KNOX COUNTY CLERK


"Dedicated to Serving You"

To
Glenn Jacobs
County Mayor

County Clerk
Period Ended
September 2024

Glenn Jacobs
County Mayor of Knox County, Tennessee

In compliance with the appropriate sections of the Tennessee Code Annotated, I respectfully submit the report of my office for the month ending 09/30/2024.

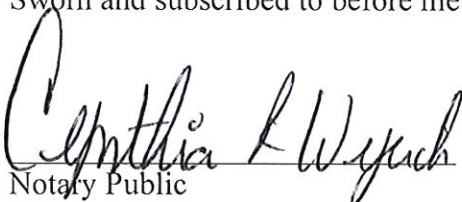


Sherry Witt, County Clerk

STATE OF TENNESSEE
COUNTY OF KNOX

Personally, appeared before me, in the county aforesaid, Sherry Witt, County Clerk of said county, who makes oath in due form of law that the foregoing report is full, true, and correct to the best of her knowledge and belief.

Sworn and subscribed to before me this 7th day of October, 2024.



Notary Public

My Commission Expires 2/7/2026



County Clerk
Bank Reconcilations
FirstBank
September 2024

Per Bank Statements:

FirstBank - Main Account	2,935,709.38
FirstBank - State Account/Credit Cards	6,251,926.50

Total Per Bank Statements	<u>\$ 9,187,635.88</u>
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Add Deposits in Transit FirstBank - Main Account:	378,976.06
Add Deposits in Transit FirstBank - State Account:	104,271.34

Total Deposits in Transit	<u>483,247.40</u>
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465 checks outstanding as of 9/30/2024	<u>\$ 54,022.52</u>
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Total	<u>54,022.52</u>
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Balance per County Clerk's Books	<u>\$ 9,616,860.76</u>
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County Clerk
Assets and Liabilities
September 2024

Assets	Beginning Balance 9/1/2024	Debits	Credits	Balance As of 9/30/2024
Cash on Hand	884.70	4,699,377.65	4,689,930.71	10,331.64
FirstBank	4,204,895.53	7,756,695.15	8,700,927.76	3,260,662.92
FirstBank	6,186,830.48	3,169,367.36	3,000,000.00	6,356,197.84
Credit Card Receivables	1,077,802.36	2,761,183.00	3,033,966.29	805,019.07
Total Assets	11,470,413.07	18,386,623.16	19,424,824.76	<u>10,432,211.47</u>

Liabilities	Beginning Balance 9/1/2024	Debits	Credits	Balance As of 9/30/2024
Due to State	5,487,313.19	5,605,224.91	4,367,114.47	4,249,202.75
Due to County	2,816,281.74	2,918,399.47	2,796,908.72	2,694,790.99
Due to Litigants, Heirs, Others	105,437.74	557,097.55	580,393.05	128,733.24
Due to Out of State Contractors	138,000.00	-	-	138,000.00
Clerk-Fee Commission Account	2,923,380.40	361,660.96	659,765.05	3,221,484.49
Total Liabilities	11,470,413.07	9,442,382.89	8,404,181.29	<u>10,432,211.47</u>

County Clerk
 Receipts and Disbursements
 Financial Transaction-Due to County-Due to State
 September 2024

	RECEIPTS	DUE TO COUNTY	DUE TO STATE	CLERK FEES
Beer Tax	220,085.24	209,080.98		11,004.26
Marriage License - County	4,040.00	3,838.00		202.00
Wheel Tax	1,281,792.00	1,217,702.40		64,089.60
Hotel, Motel Tax	1,285,483.26	1,259,773.59		25,709.67
Beer Privilege Fee	34.00	32.30		1.70
Beer Fines	2,000.00	1,900.00		100.00
Liquor Privilege Tax	2,150.00	2,042.50		107.50
Helping Schools	136.22	136.22		
Beer Permit Applications	250.00	237.50		12.50
Marriage License - State	6,060.00		5,757.00	303.00
State Premarital Training - Marriage License	19,500.00		19,500.00	
State & Local Sales Tax Autos	2,203,381.57		2,093,212.49	110,169.08
State & Local Sales Tax Boats	136,652.70		129,820.06	6,832.64
Transient Vendor License - County	50.00	47.50		2.50
MVD Renewals & Registrations	1,900,755.24		1,900,755.24	
Organ Donor	2,460.96		2,460.96	
MFG Home Installation Permits	370.00		370.00	
Totals	7,065,201.19	2,694,790.99	4,151,875.75	218,534.45

**County Clerk
Fee Account
September 2024**

Clerk's Fee Account

Beginning Balance 9/1/2024 **2,923,380.40**

Additions: **659,765.05**

Passports	30,770.00	
Interest	42,200.51	
EIVS	8,515.00	
Mail Fee	27,144.40	
Marriage License	5,050.00	
Business License	6,885.00	
Miscellaneous Receipts	5,114.10	
Renewals	69,059.00	
Titles	118,209.00	
State Payment Business Taxes	27,636.32	
State Payment Title Printing	31,098.00	
Clerk Fees Driver License	17,848.00	
Clerk Percent Fees-County/State	218,534.45	
Returned Checks funds received	576.00	
Earmarked funds received-Computer Equip	9,113.27	
Earmarked funds title fee-Motor Vehicle	41,244.00	
CAC/VMC/KnoxWorx/CONNECT/KARM	752.00	
Clerk Errors	16.00	

Disbursements: **361,660.96**

Knox County-Payroll	319,177.28	
Earmarked funds title fee-payroll	26,687.08	
TeleCheck Fee	2,250.00	
Excess Fees		
Returned Checks funds due	576.00	
Mail Fees	1,139.86	
Computer equip/cameras earmarked funds	10,996.74	
Receivable CAC/VMC/Knoxworx/CONNECT	744.00	
Payment for Positive Pay	90.00	

Ending Balance 9/30/2024 **3,221,484.49**

County Clerk

Statistical Data on Salaries

September 2024

	Authorized By Salary Suit	Actual
Number of Regular Employees	90	72
Total Salaries, Regular Employees	\$ 484,427.72	\$ 341,006.88
Number of Extra employees	As Needed	3
Total Salaries, Extra Employees	\$ 30,000.00	\$ 4,857.48