

**Special Event Flow Chart**  
What form is needed?

Before planning your event, ask yourself:

**Is this event happening on Knox County Park property?**

**NO**

**YES**

Contact property owner for permitting requirements.

Are you using park property for videography or photography?

**YES**

**Requires Park Permission Form**

Are you having vendors, food trucks, or selling food or tangible items?

**NO**

**Requires Special Event Application**

Are you requesting a majority use of established parking or any road/greenway closures?

**NO**

**Requires Special Event Application**

Are you using tents, generators, inflatable apparatus, amusement devices, or amplified sound?

**NO**

**Requires Special Event Application**

Will you need additional access to electricity or water apart from a water fountain?

**NO**

**Requires Special Event Application**

Will this event be open to the general public?

**NO**

**Requires Special Event Application**

Are you planning on hosting over 50+ attendees?

**NO**

**Requires Special Event Application**

No permit is required. Visit [KnoxCounty.org/Parks](http://KnoxCounty.org/Parks) to reserve a pavilion or facility.

For Questions, contact:  
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